



FAQ

[Home](#) / [FAQ](#) / Why can't I add a GL Account to a security group?

Why can't I add a GL Account to a security group?

Symptom: An account number does not appear in the Account # drop-down list on the GL Accounts tab under Setup > Security > Groups, even though it appears in the Chart of Accounts.

Cause: The Group you are a member of does not have access to the newly created account because it has not been added to the Allowed GL Accounts list on the GL Account tab of Group security. Since you must add the account to the Allowed GL Accounts list in order to see it in the Allowed GL Accounts list, this is a Catch 22 scenario.

Solution: Access must be granted by a member of a Group that has no restrictions on GL Accounts, such as an administrator. If your organization has a Group without GL Account restrictions (as it should), follow the procedure below:

1. Login as administrator with unrestricted access to GL Accounts.
2. Go to Setup > Security > Groups.
3. Enter your password (if prompted).
4. Select the Group(s) to which you wish to grant access to the GL account.
5. Click OK.
6. Select the GL Accounts tab.
7. Add the account number to the Allowed GL Accounts list for the group(s) that you wish to grant access.
8. Click Save.
9. Log out and then log back into Compeat.

If this problem occurs to a top level administrator, you must delete all accounts from the Allowed GL Accounts list (this will remove all restrictions). You can rebuild the list if you wish, but to avoid the problem in the future, you should consider having one Compeat Group that has full access to GL Accounts.

Note: If a new GL Account has been set up in Chart of Accounts, it may be necessary to exit Compeat and log back in for the new account to appear on drop downs.

Was this Helpful ?

yes

no

[Why can't I add a GL Account to a security group?](#)

I'm get an error when I post to the current period. What do I do?

My balance sheet is out of balance and doesn't match my other reports. What do I do?

How do I close a period? What will it impact?

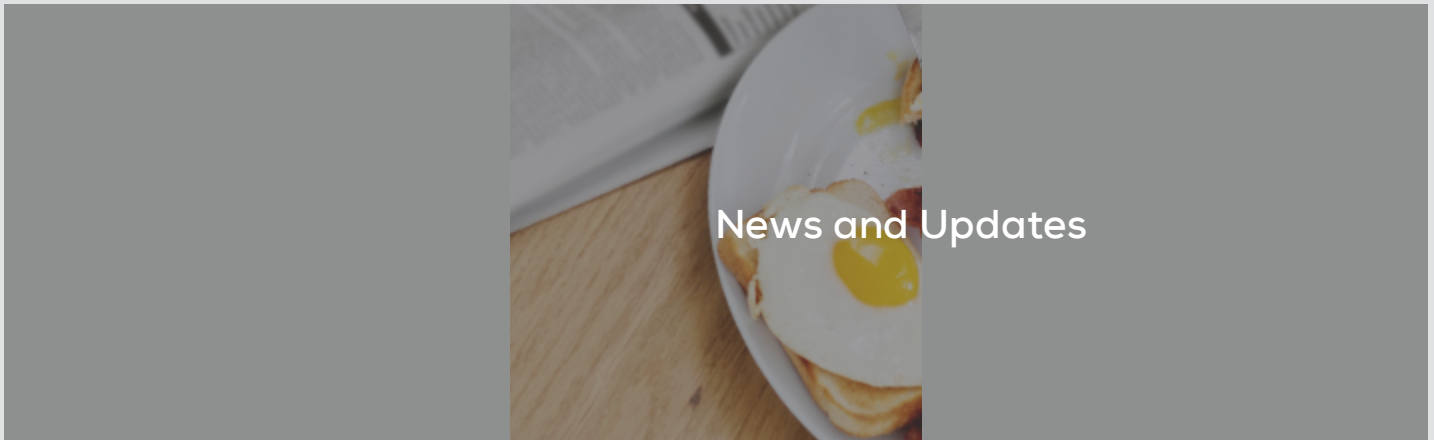
How do I close a year in Compeat?

Can I copy one entity's period to another?

I want to give GM's time to post, but don't want to change their period access. What can I do?

My eXcellent tab is missing in Excel. What do I do?

Learn More



Need More Help?



Submit a Ticket



Enhancements and Feedback

Copyright © 2000–2016 Compeat, Inc. All Rights Reserved.

Austin, TX 78727 | (512) 279-0771 | support@compeat.com