



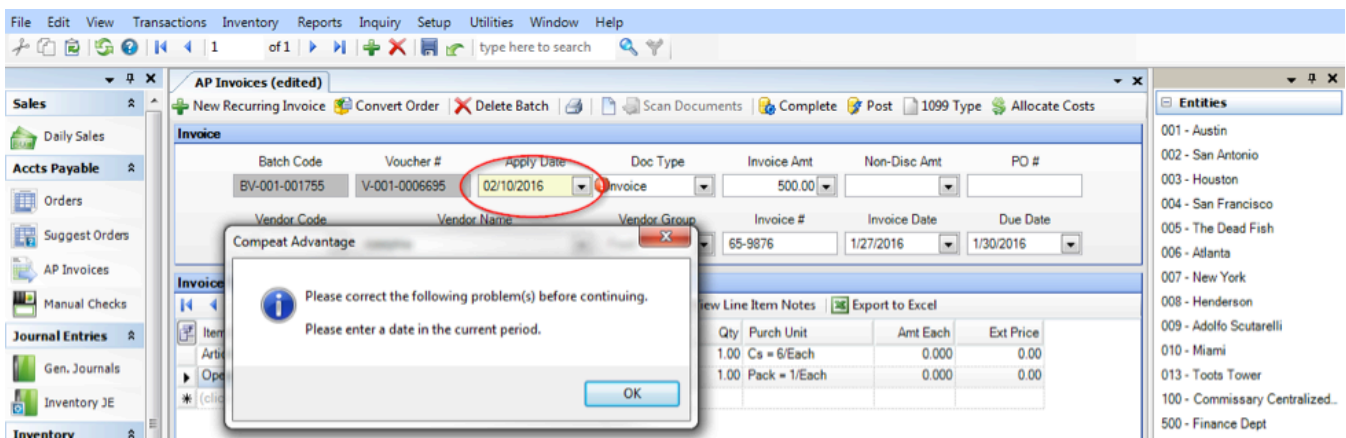
# compeat™

## FAQ

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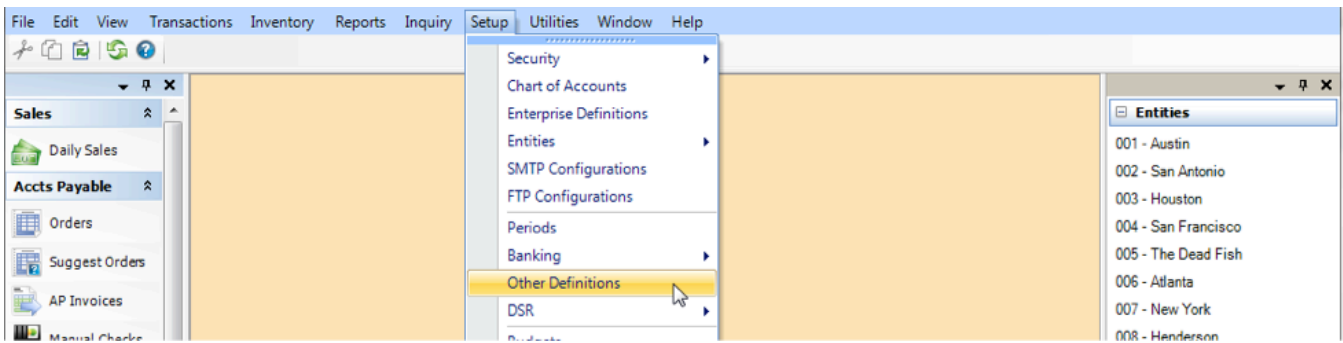
### I'm get an error when I post to the current period. What do I do?

If you are receiving an error about entering a date within the current period, it is likely your settings are currently set to the wrong period, or that there are restrictions to users posting outside the current period.

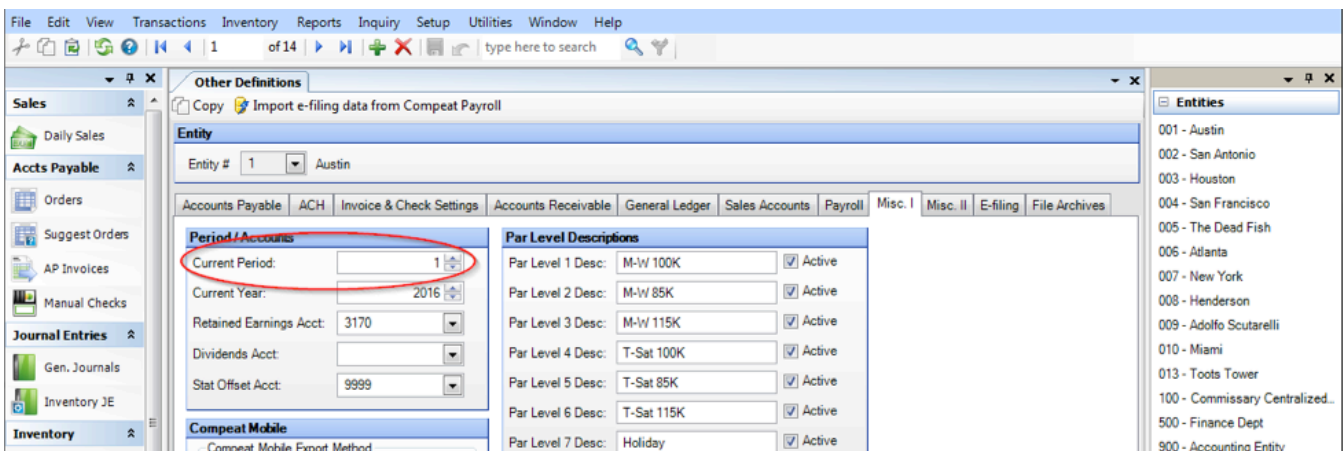


The screenshot shows the 'AP Invoices (edited)' window in the Compeat software. The 'Apply Date' field is highlighted with a red circle, showing the date 02/10/2016. An error message dialog box is displayed in the foreground, stating: 'Please correct the following problem(s) before continuing. Please enter a date in the current period.' The dialog box has an 'OK' button.

### Setting the Current Period

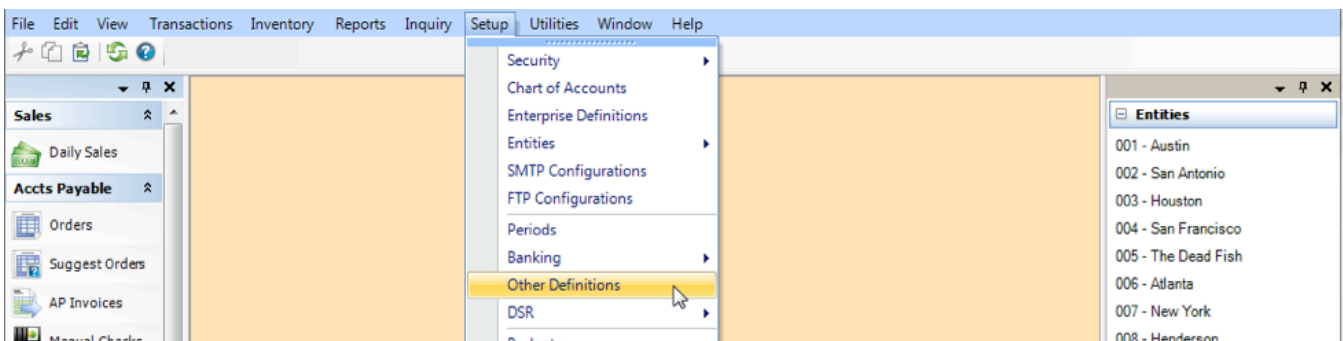


1. Go to **Setup > Other Definitions**.
2. On the **Misc. I** tab, ensure that the correct period is set. This determines the date range you can post within.

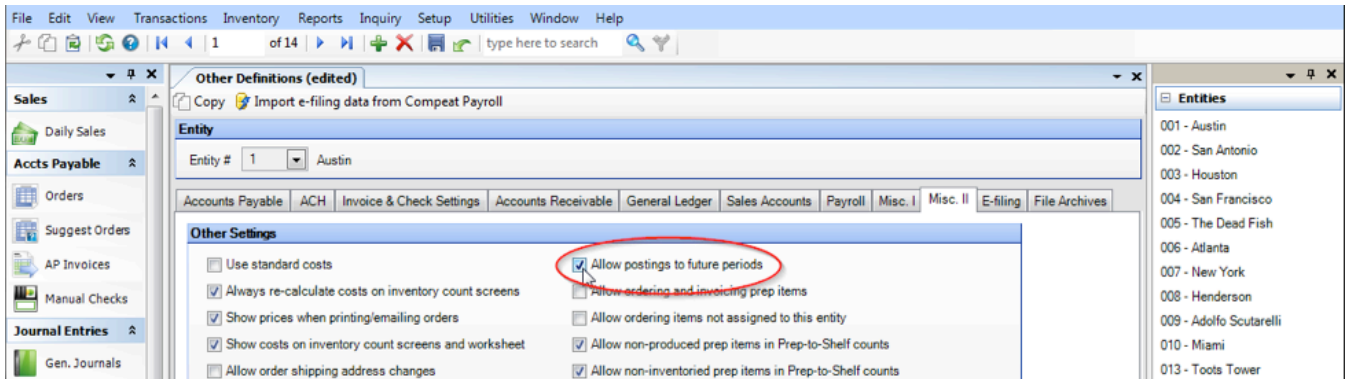


## Posting Permissions

If the date you are trying to post to is in the future, there is an entity-specific permission that will allow postings to a future period.



1. Go to **Setup > Other Definitions**.
2. On the **Misc. II** tab, select the box **Allow Postings to Future Periods**.



**Note:** Posting to a future period is an entity-specific security setting that will allow any user with posting access the ability to post to a future period. This setting overrides the user security setting that allows users to post outside current period.

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How do I close a year in Compeat?

Can I copy one entity's period to another?

I want to give GM's time to post, but don't want to change their period access. What can I do?

How do I re-open a closed year in Compeat?

I get a #NAME error on my eXcellent financial spreadsheet. What do I do?

My eXcellent tab is missing in Excel. What do I do?

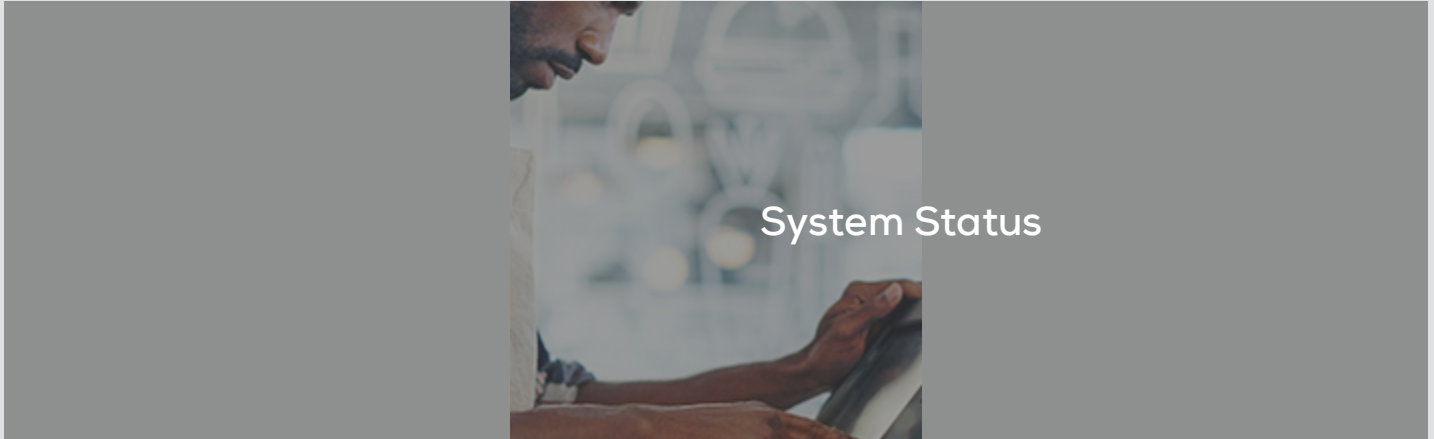
My eXcellent fast calculations returns all zeros. What do I do?

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Can you help me understand inter-company postings?

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