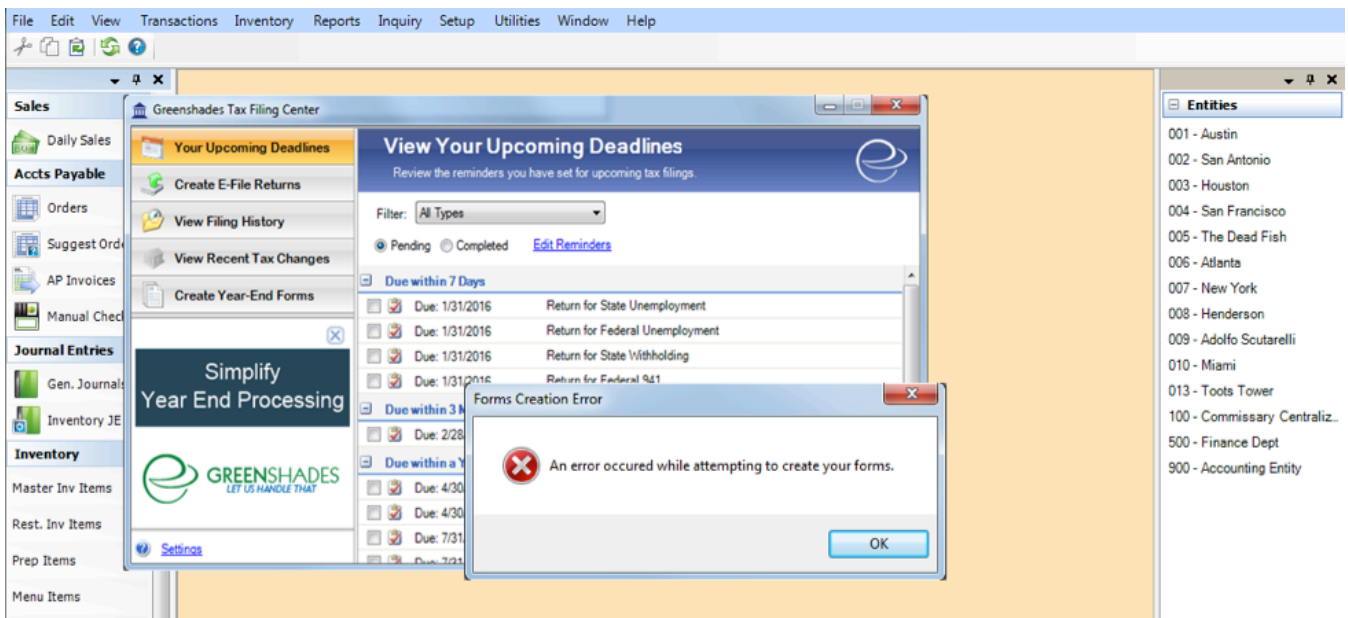




# FAQ

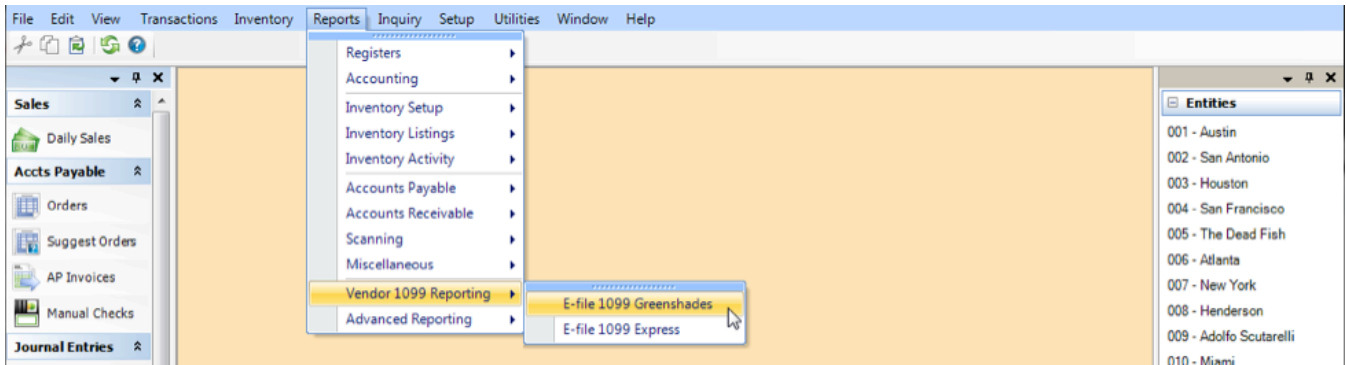
[Home](#) / [FAQ](#) / I get an error when creating my 1099 year end forms. What do I do?

## I get an error when creating my 1099 year end forms. What do I do?

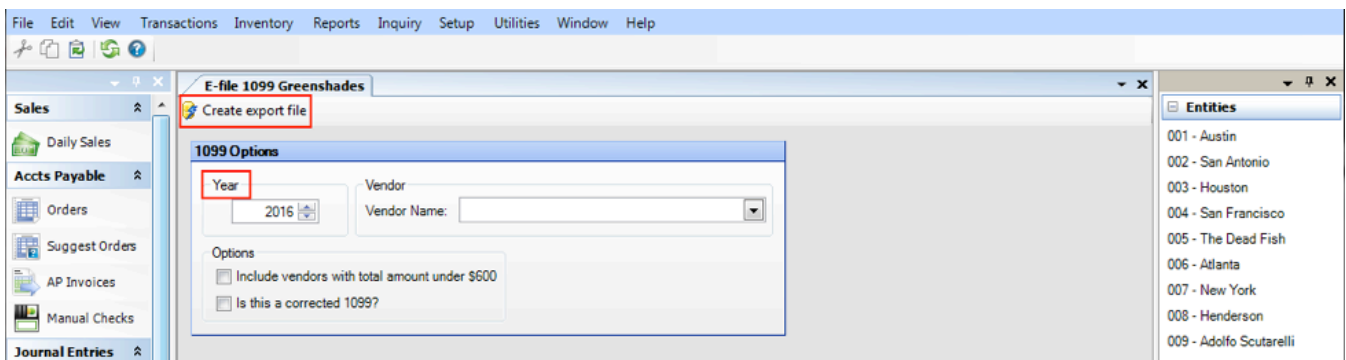


This error most commonly occurs when you access the **Greenshades Tax Filing Center** via **Utilities > Greenshades**.

Essentially, Greenshades is telling you that there is no data to use in the creation of your forms. The only way to provide data is through the **E-file 1099 Greenshades** export.



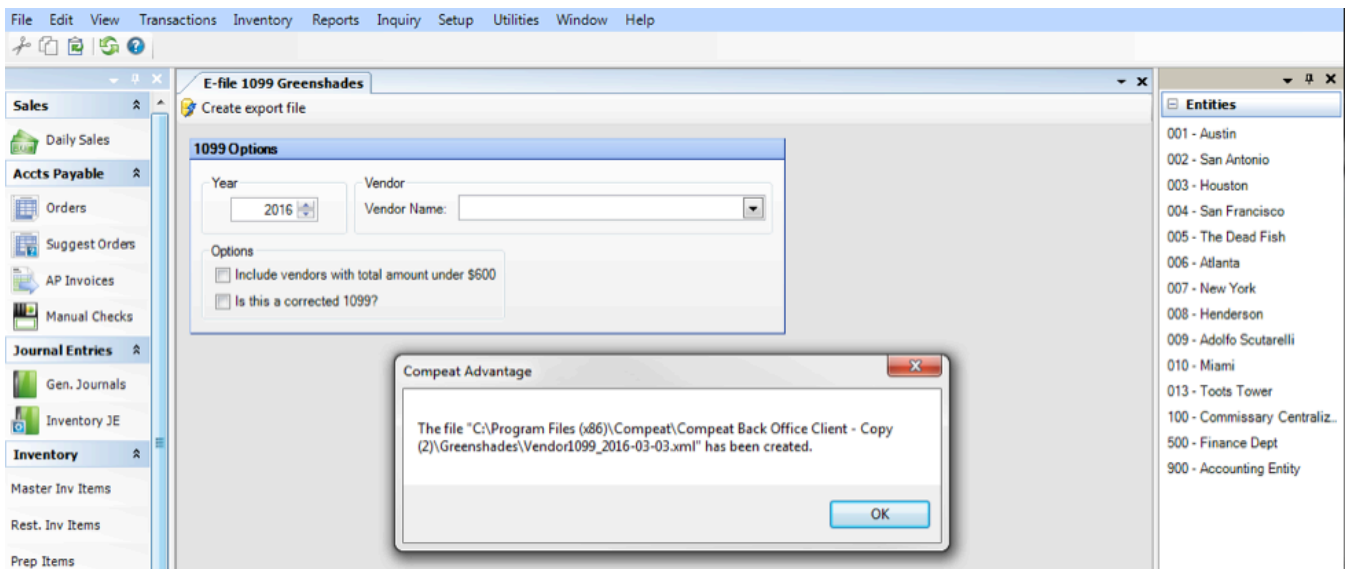
1. Go to **Reports > Vendor 1099 Reporting > E-file 1099 Greenshades**.



2. Set the **Year** to your desired tax year.

3. Leave the **Vendor** field blank to include *all* 1099 Vendors in the export file.

4. Click **Create Export File**.



5. A window will pop-up informing you that the export file has been created. Click **OK**.
6. The **Greenshades Tax Filing Center** will automatically open.
7. From here, you can proceed with the creation of your year-end forms.

Was this Helpful ?

yes

no

Why is there an asterisk next to the items on my Inventory Count Variance Report?

How do I view which vendors are receiving a 1099 for this tax year?

How do I make a vendor a 1099 vendor?

How do I make an vendor's invoice with a different 1099 box type than the default?

I am trying to import vendor files but Compeat says the directory doesn't exist. What do I do?

Items aren't auto-populating when I place orders. What do I do?

I get a catch weight error when importing invoices. What do I do?

What kind of barcode scanner can I use for mobile inventory counts?

I get a sales tax error when importing invoices. What do I do?

How do I fix an item that was matched incorrectly on an invoice or order guide import?

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