



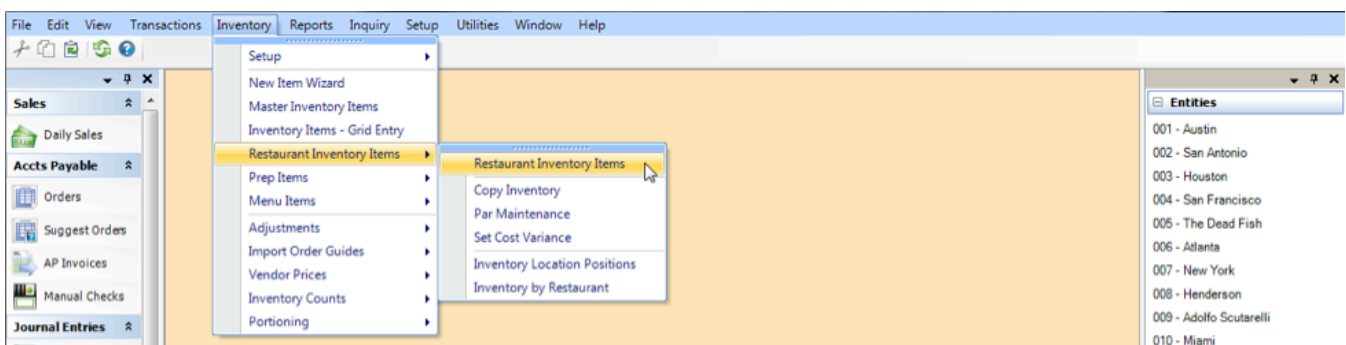
FAQ

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How do I see if an inventory item has been added to an entity?

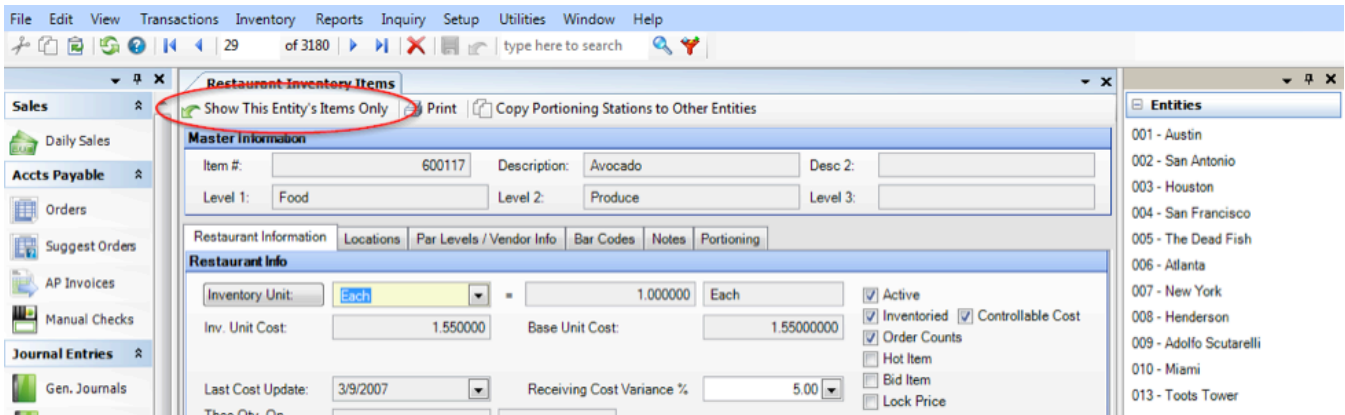
There is a setting under **Restaurant Inventory Items** that allows you to view either *all* available restaurant items to display, or only the items assigned to that entity.

View Entity's Items Only

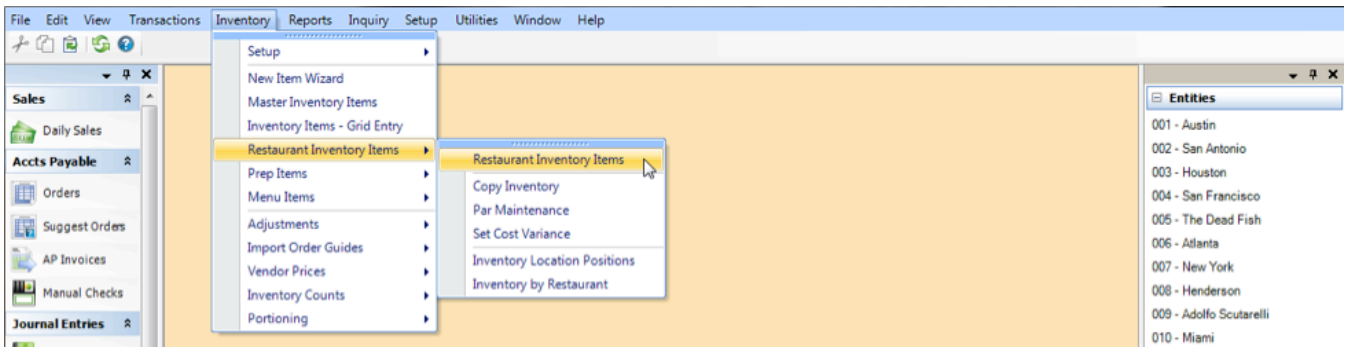


1. Go to **Inventory > Restaurant Inventory Items > Restaurant Inventory Items** (you can also select **Inv Items** in the left-hand menu.)

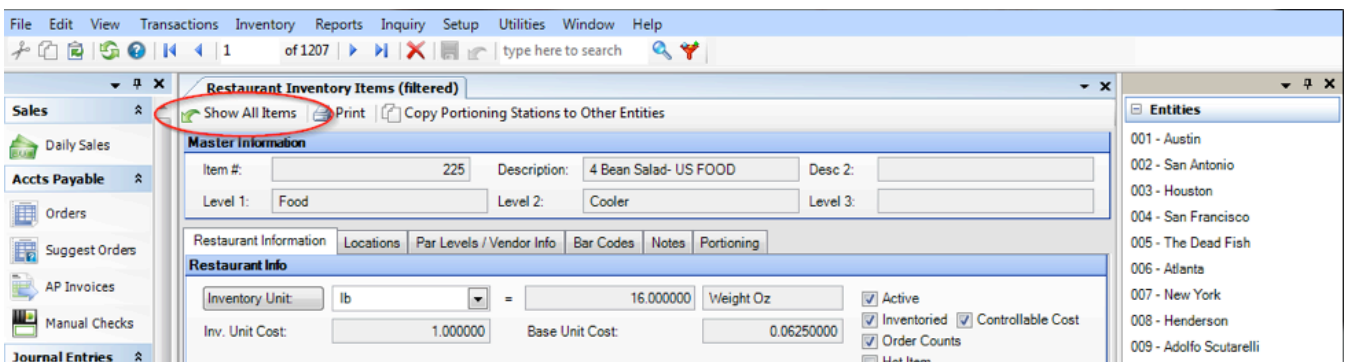
2. Click **Find Records**, and open any item record.
3. In the upper left-hand corner of the record, click **Show This Entity's Items Only** (Note: if it says **Show All Items**, then you are already viewing the entity-only items.)



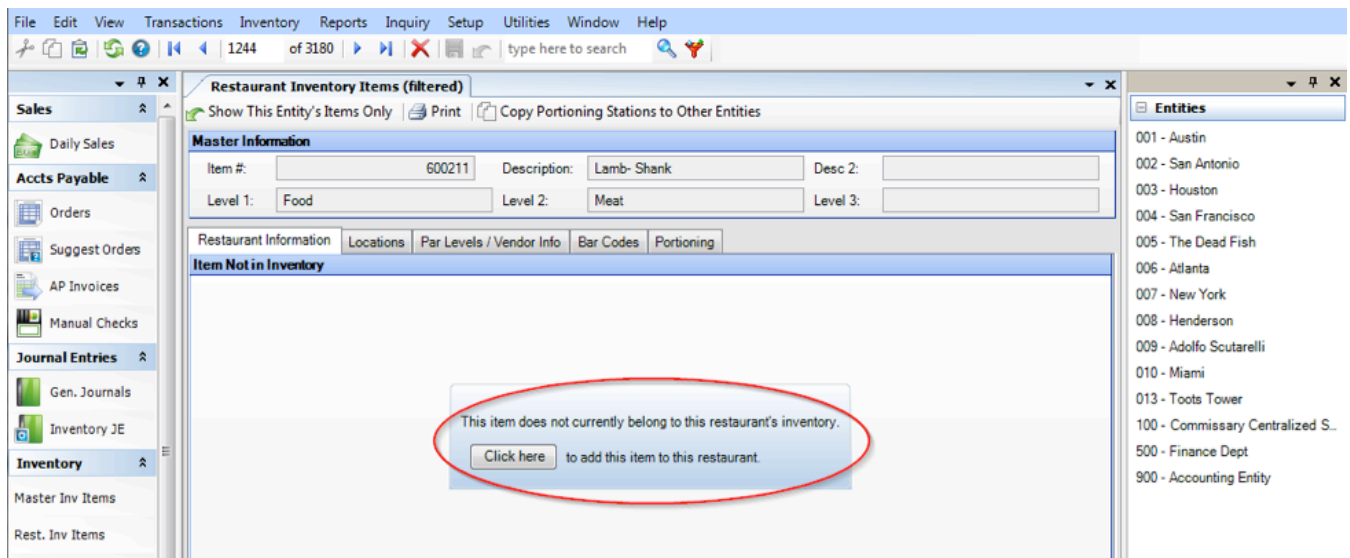
View All Items



1. Go to **Inventory > Restaurant Inventory Items > Restaurant Inventory Items** (you can also select **Inv Items** in the left-hand menu.)
2. Click **Find Records**, and open any item record.
3. In the upper left-hand corner of the record, click **Show All Items** (Note: if it says **Show Entity's Items Only**, then you are already viewing all items.)



If an item is not added to the current entity, you will receive the below prompt and option to add the item to the entity's inventory.



NOTE: The restaurant item view (an entity's items versus all items) is user-specific. The setting will remain with your login until you make changes.

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